

## **THORNBURG BOROUGH COUNCIL MINUTES OF NOVEMBER 12, 2018**

**Meeting Time:** The meeting was called to order at 7:00 PM.

**Location:** Thornburg Community Building, Library

**Attendance:** President Sigo Falk (2021) was present. Council members Vinnie Coppola (2021), Zane Long (2019), Mark Perrott (2021), Sam Runyon (2019), Tony Szmul (2021), and Ron Varga (2019) were present. Mayor Tom Mackin (2021) was present. Solicitor Chuck Means from GRB was present.

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**The Pledge of Allegiance was recited.**

### **READING OF THE MINUTES:**

Mr. Varga made a motion to dispense with reading the Minutes of October 8, 2018. Mr. Runyon seconded the motion, and it was unanimously approved.

Mr. Varga made a motion to accept the Minutes of October 8, 2018 as written. Mr. Long seconded the motion, and it was unanimously approved.

### **Community Building Renovation:**

Roof project: Architect Jerry Morosco summarized his discussions with three roofing contractors for the roof replacement project. A discussion followed. The consensus was to get proposals for replacing the underlying tar paper and repairing/replacing the terracotta tiles, with an option to replace the gutters and downspouts, to add gutter guards and screens, and to use standing seam copper (if solar panels are a future consideration). Mr. Morosco recommended that the borough contract for annual roof maintenance after it is replaced.

President Falk will arrange a tour of the Falk School of Sustainability to look at options for solar panels or a ground source heat pump.

Solicitor Means summarized the procedure for getting bids, which will require advertising. He indicated that council should coordinate with borough engineer Ray Antonelli to use NIRA's standard bid specs format which should include all the standard qualifications. Solicitor Means will provide a sample bidders' experience questionnaire that may be included with the bid proposal documents.

### **SOLICITOR'S REPORT:**

Stormwater management ordinance: Solicitor Means summarized the stormwater management ordinance which has been advertised for adoption at tonight's meeting. A discussion followed. Mr. Coppola made a motion that council adopt the ordinance, which was seconded by Mr. Szmul. The motion was unanimously approved.

Mitchell tree: President Falk summarized a letter he received from resident Jim Mitchell in which he requested that the borough accept \$1,000 as payment in full for the invoice he received from the borough for its emergency removal on December 25-28, 2018 of portions of a fallen tree. A

discussion followed. Mr. Coppola made a motion that council accept the \$1,000 check as payment in full for the invoice, which was seconded by Mr. Runyon. It was unanimously approved. Mr. Coppola provided a draft of a letter to send to Mr. Mitchell accepting the payment.

Emergency contracts: Solicitor Means informed council that PA House Bill 99, which amends borough code to provide detail about emergency contracts, goes into effect December 23, 2018.

Legal advertising: A discussion was held about various outlets for legal advertising. Solicitor Means indicated that it needs to be in a publication of general circulation in the borough that is published at least once weekly.

**ENGINEER'S REPORT:**

None.

**PUBLIC FORUM:**

Resident David Jose (Harvard) was present to observe.

**MAYOR'S REPORT:**

Mayor Mackin gave the police report for October. There were eight alarms (all false), one property damage incident, two animal calls, one disorderly conduct, one medical with transport, and twenty traffic citations.

A discussion was held about the large number of deer and turkeys in the borough. Mayor Mackin will contact someone in the game commission to talk about deer and will coordinate information with the Thornburg Community Club.

**TREASURER'S REPORT**

Ms. Falk presented council with a list of deposits made since the last council meeting.

Disbursements: Ms. Falk presented the monthly Disbursement Report. Mr. Varga made a motion to approve the disbursements for November. Mr. Runyon seconded the motion, which was approved unanimously.

Draft 2019 budget: A discussion was held regarding the updated draft budget. Mr. Runyon made a motion that the borough advertise to adopt a 2019 budget at its December 10, 2018 meeting. Mr. Perrott seconded the motion, which was unanimously approved.

2019 Millage: Mr. Runyon made a motion that council advertise for adoption at its December meeting an ordinance setting the millage at 5.6 mills in 2019. Mr. Szmul seconded the motion, and it was unanimously approved.

2019 Meeting Schedule: Mr. Runyon made a motion that council advertise its meeting schedule for 2019 as the second Monday of each month. Mr. Varga seconded the motion, which was unanimously approved.

**COMMITTEE REPORTS:**

**Administration** (Mr. Szmul): No report.

**Budget and Finance** (Mr. Falk, Mr. Runyon): No report.

**Public Works/Sewers** (Mr. Coppola): No report.

**Community Facilities** (Mr. Varga): No report.

**Land Conservation/Resources** (Mr. Long): No report.

**Public Relations** (Mr. Perrott): No report.

**OLD BUSINESS:**

Sidewalk repair: There are four homes that have not completed the required sidewalk repairs. Mr. Long will work with the solicitor to draft a final notice to send to the four residents. Mayor Mackin indicated that he will be replacing his entire sidewalk in the spring.

Mayor Mackin will ask Rob Murphy to look at fencing along the sidewalk on Hamilton.

Light poles: Duquesne Light has been contacted to inspect the leaning pole at the end of Hamilton. The two poles by the conservation park that council would like to remove are not currently in use but are owned by Verizon, who has been contacted to inspect them. The cost for additional street lights will not be available until next summer, as Duquesne Light will be evaluating the results of the pilot LED program

**NEW BUSINESS:**

None

**ADJOURNMENT:**

Mr. Coppola made a motion to adjourn the meeting at 9:22 PM, which was seconded by Mr. Long. The motion was unanimously approved.