

THORNBURG BOROUGH COUNCIL MINUTES OF FEBRUARY 11, 2020

Meeting Time: The meeting was called to order at 7:00 PM.

Location: Thornburg Community Building, Library

Attendance: President Sigo Falk (2021) was present. Council members Vinnie Coppola (2021), Mary Ditmore (2023), Zane Long (2023), Mark Perrott (2021), Sam Runyon (2023), and Tony Szmul (2021) were present. Mayor Tom Mackin (2021) was present. Solicitor Emily Mueller and Secretary/Treasurer Dorothy Falk were present.

The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Mr. Szmul made a motion to dispense with reading the Minutes of January 6, 2020. Mr. Perrott seconded the motion, and it was unanimously approved.

Mr. Szmul made a motion to accept the Minutes of January 6, 2020 as presented. Mr. Perrott seconded the motion, and it was unanimously approved.

APPOINTMENT OF TAX COLLECTOR:

Mr. Szmul made a motion to reappoint Lorraine Runyon as the tax collector of borough real estate taxes. Mr. Perrott seconded the motion, and it was approved by a vote of 6-0, with Mr. Runyon abstaining.

Mr. Long made a motion that council pass a resolution to authorize Ms. Runyon to deputize Jordan Tax Service to collect borough real estate taxes. The motion was seconded by Mr. Szmul, and it passed unanimously.

SOLICITOR'S REPORT:

Harshman appointment – Solicitor Mueller summarized the process to appoint borough officials.

Mr. Szmul made a motion that council pass a resolution appointing the Harshman CE Group as the building code official, the code enforcement official, and the zoning officer for the borough. The motion was seconded by Mr. Runyon and passed unanimously.

Mr. Szmul made a motion that council enter into an agreement with Harshman CE Group and establish the borough fee schedule as outlined in the agreement. Mr. Runyon seconded the motion, and it passed unanimously.

Temporary certificate of compliance for Sewer Lateral/Dye Test Certification – Solicitor Mueller summarized some issues which arose pertaining to the issuance of the borough's first temporary sewer lateral and dye test certification. Solicitor Mueller will work with Ms. Falk to modify the application to address the issues.

ENGINEER'S REPORT:

No report.

CITIZEN'S FORUM:

Judy Kimblin (Tech) was present to observe.

MAYOR'S REPORT:

Mayor Mackin gave the police report for January. There were six alarms calls, one disturbance in the industrial park, a water main break on Tech, two medical calls with transport, one stolen vehicle, one truck incident causing curb damage on Yale, and one delivery truck blocking traffic on Lehigh.

Public works: William MacNamara has been a good addition as a temporary public works employee. He will be let go for now until there is more work and brought back in the spring if he is available.

TREASURER'S REPORT

Ms. Falk presented council with a list of deposits made since the last council meeting, a profit and loss report, and a current balance sheet.

Disbursements: Ms. Falk presented the monthly Disbursement Report. Mr. Long made a motion that council approve the disbursements for February. Mr. Runyon seconded the motion, which was approved unanimously.

Auditor for FY 2019: Ms. Falk summarized proposals from Hosack Specht Muetzel & Wood and RD Hoag for audit services for fiscal year 2019. A discussion followed. Mr. Runyon made a motion that council appoint Hosack Specht Muetzel & Wood as the borough auditor and accept the proposal for audit services in the amount of \$4,400. Mr. Long seconded the motion, which was approved unanimously.

COMMITTEE REPORTS:

Administration (Mr. Szmul): No report.

Budget and Finance (Mr. Falk, Mr. Runyon): No report.

Public Works/Sewers (Mr. Coppola): No report.

Community Facilities (Ms. Ditmore): No report.

Land Conservation/Resources (Mr. Long): No report.

Public Relations (Mr. Perrott): No report.

OLD BUSINESS:

Community building roof update: Mr. Perrott and Mr. Coppola summarized their discussion with Jerry Morosco, which resulted in a lower negotiated payment of \$8,250. Mayor Mackin will see if NIRA can do the inspection work for the project since Jerry Morosco would prefer not to do it. President Falk will discuss legal billing from GRB for the contract review.

NEW BUSINESS:

Keystone Historic Preservation grant –Mr. Perrott suggested that council consider applying for grants for future building renovation projects. He will look into the timeline for the grant application cycle and prevailing wage requirements. Mayor Mackin will let state representative Dan Deasy know that the borough will not be applying for the grant this year.

Community building maintenance – A discussion was held regarding future projects for the community building. Mayor Mackin has a reference for an architect and HVAC. Mr. Coppola offered to donate a window unit air conditioner, which was accepted.

Recycling – A discussion was held about some of the information from the recycling presentation organized by the community club. Ms. Falk will contact Valley Waste about options for glass and fundraiser containers.

ADJOURNMENT:

Mr. Coppola made a motion to adjourn the meeting at 8:20 PM which was seconded by Mr. Szmul. The motion carried.