

**THORNBURG BOROUGH COUNCIL
REGULAR MEETING
MINUTES OF APRIL 1, 2024**

- Meeting Time:** The meeting was called to order at 7:00 PM by Council President Vinnie Coppola.
- Location:** Thornburg Community Center, auditorium
- Attendance:** Council President Vinnie Coppola (2025) was present and chaired the meeting. Council members Lauren Catanzarite (2025), Mary Ditmore (2027), Sigo Falk (2025), Michael Jameson (2027), and Tony Szmul (2025) were present. Mayor Tom Mackin (2025) was present. Solicitor Emily Mueller and Secretary/Treasurer Dorothy Falk were also present.
- Regrets:** Council member Zane Long (2027)

The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Ms. Catanzarite made a motion to dispense with reading the Minutes of March 4, 2024. Mr. Falk seconded the motion, and it was unanimously approved.

Ms. Catanzarite made a motion to accept the Minutes of March 4, 2024 as presented. Mr. Falk seconded the motion, and it was unanimously approved.

PUBLIC FORUM:

Residents Kris Szmul and Zac Kamnikar were present to observe.

Resident Katie Wentz (Cornell) asked about permit requirements to build a deck. Ms. Falk summarized the zoning and building permit requirement. She will follow up with Ms. Wentz after the meeting.

Resident Sam Runyon (Princeton) asked about the status of the feeding of stray/feral cats. Mayor Mackin will look into it. A discussion was held about continued excessive dog barking. Solicitor Mueller indicated that the code enforcement officer needed to hear the barking or have a resident willing to testify and that the magistrate can issue a fine of up to \$1,000.

SOLICITOR'S REPORT:

Lateral inspection - Solicitor Emily Mueller summarized an issue involving a property in Thornburg that appeared to fail a sewer lateral inspection based on the video provided to the borough but the paperwork supplied by the plumber indicated that it passed. A discussion was held. Solicitor Mueller will draft a letter denying the certificate. Going forward, Council indicated that the borough will no longer request a copy of the televising video as the NASSCO certified plumber is the entity responsible for determining whether a property passes or fails.

ENGINEER'S REPORT:

Sewer televising - President Coppola indicated that the results of the televising should be available by next week. He and Mayor Mackin will meet with borough engineer Clint Reilly to review.

2024 road program – Council discussed roads needing repair. Mayor Mackin recommended that Council consider paving Harvard (est. \$76k) and tarring/chipping upper Hamilton (est. \$20k). Mr. Falk made a motion that Council authorize NIRA to put together a bid package for the suggested work and authorize Ms. Falk to advertise the bid. The motion was seconded by Mr. Szmul and passed unanimously.

MAYOR'S REPORT:

There was no police report this month as the Crafton secretary is out with an injury.

Mayor Mackin attended the Chartiers Valley District Flood Control Authority meeting. They are planning to start stripping the levee biannually.

PRESIDENT'S REPORT:

Crafton Children's Corner (CCC) lease: President Coppola indicated that he recently finished the draft of the lease, which Solicitor Mueller will review for discussion at the May meeting.

TREASURER'S REPORT:

Ms. Falk presented Council with a list of deposits made since the March meeting as well as a balance sheet and P&L report.

Disbursements: Ms. Falk presented the list of disbursements for April. A discussion followed. Mr. Jameson made a motion that Council approve the disbursements as presented. Ms. Catanzarite seconded the motion, and it was unanimously approved.

Officials Bond/Employment Practices Liability renewal: Ms. Falk recommended that Council renew the current policy with Greenwich Insurance Company, which expires on May 31, 2024. The annual premium will remain unchanged at \$2,949. Mr. Falk made a motion that Council renew the existing policy, which was seconded by Ms. Catanzarite. The motion passed unanimously.

COMMITTEES:Construction Projects:

Window replacement: No update.

Mechanicals: Mr. Falk summarized a meeting that was held with the steering committee, The Design Alliance and CJL Engineering regarding HVAC and DOAS options for the Community Center. The current consideration is to proceed with the split system cooling units and hold off on the DOAS for now.

Hamilton Road Sidewalk: PennDOT has yet to provide the grant agreement. Ms. Falk reported that Thornburg was awarded a DCED MTF grant for the same project in the amount of \$163,463. Council discussed options for how to maximize the grant funds.

Traffic Calming: Mayor Mackin spoke with the Crafton Police about their radar sign. They do not need it right away so they will replace the batteries and relocate it on Tech.

Human Resources: Ms. Falk will coordinate with Kris Szmul on a transition plan for the Secretary/Treasurer position. Mr. Long will be asked to review the monthly financials instead of Mr. Szmul.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Ms. Catanzarite made a motion that the meeting be adjourned at 8:00 PM, which was seconded by Mr. Jameson. The motion carried.