

**THORNBURG BOROUGH COUNCIL**  
**REGULAR MEETING**  
**MINUTES OF August 5, 2024**

**Meeting Time:** The meeting was called to order at 7:00 PM by Council President Vinnie Coppola.

**Location:** Thornburg Community Center

**Attendance:** Council President Vinnie Coppola (2025) was present and chaired the meeting. Council members Sigo Falk (2025), Michael Jameson (2027), Zane Long (2027), Mary Ditmore (2027), Lauren Catanzarite (2025) and Tony Szmul (2025) were present. Solicitor Emily Mueller, Engineer Clint Reilly and Secretary/Treasurer Kristina Szmul were also present.

**Regrets:** Mayor Tom Mackin (2025)

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**The Pledge of Allegiance was recited.**

**READING OF THE MINUTES:**

Mr. Falk made a motion to dispense with reading the Minutes of June 3, 2024. Mr. Long seconded the motion, and it was unanimously approved. Mr. Long made a motion to accept the Minutes of July 1, 2024. Ms. Catanzarite seconded the motion, and it was unanimously approved.

**PUBLIC FORUM:**

Zac Kamnikar was present to discuss the Hamilton Road sidewalk project.

Sam Runyon was present to request the replacement of the picnic table in Conservation Park. President Coppola made a motion to approve spending \$350 on a picnic table. Mr. Szmul seconded the motion, the motion passed. Ms. Szmul will notify public works of the request to replace the table.

**SOLICITOR'S REPORT:**

Solicitor Mueller reviewed the updated Solicitation Ordinance. Mr. Falk made a motion to accept the Solicitation Ordinance which amends the previous ordinance. Mr. Long seconded the motion and the motion passed. Mr. Jameson made a motion to amend the agenda to include advertising Hamilton Road paving. Ms. Catanzarite seconded the motion, the motion passed.

**ENGINEER'S REPORT:**

A motion was made by Mr. Jameson to advertise the Hamilton Road Paving project. Mr. Szmul seconded the motion, and the motion passed.

Mr. Reilly reviewed bids for the Sanitary Sewer repair project and recommended awarding the contract to Insight Pipe Contracting, LLC. This includes 4,000 feet of level 3, 4 and 5 and 4 manholes. Mr. Falk made a motion that Council award the work to Insight Pipe Contracting, LLC, which was seconded by Mr. Jameson. The motion was approved unanimously. Mr. Reilly will contact Insight Pipe for a start date.

Mr. Reilly advised that Harvard Road paving should begin August/September. President Coppola reminded those present that the road will be closed during the project.

A discussion ensued regarding the Sidewalk project and the 2 grants. Mr. Kamnikar explained the PennDOT grant is specifically for the sidewalk and fencing. Mr. Reilly mentioned that we would need to engage a geo-technical engineer to design the wall system. Ms. Szmul will reach out to the DCED/Dan Deasy's office to see if we expand the scope of the grant to include retaining walls.

**MAYOR'S REPORT:** Report not available.

**PRESIDENT'S REPORT:** Covered in previous reports.

**TREASURER'S REPORT:**

Ms. Szmul presented the list of disbursements for August with the addition of \$20,000 to TEDCO for the window project and \$723.00 to Thornburg Community Club for the Community Gardens and Talk of the Town distribution. Mr. Szmul made a motion to approve the disbursements as presented. Mr. Falk seconded the motion. The motion passed.

**COMMITTEES:**

Construction Projects:

*Window replacement:* Mr. Falk reported on the punch list meeting with Mr. Powell. One item was the automatic locking of the top rail. The installer will contact Marvin to see if the lock can be disabled.

*Mechanicals:* Mr. Powell is requesting an on-site meeting regarding the cassette system to determine if they can be installed as wall units instead of the ceiling. The cost for the architects to provide construction documents is \$14,950. Mr. Falk made a motion to approve the architects to provide construction documents. Mr. Jameson seconded the motion. Motion passed with Ms. Ditmore abstaining from voting on the motion. President Coppola to reach out to Ms. Mueller regarding a contract.

*Hamilton Road Sidewalk:* Previously discussed.

*Sanitary sewer repair project:* Previously discussed.

Human Resources: Nothing to report.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

There was a discussion regarding the smell of gas at the meter near 1160 Harvard Road. Ms. Szmul will contact the gas company.

**ADJOURNMENT:**

Mr. Falk made a motion that the meeting be adjourned at 8:08pm, which was seconded by Ms. Ditmore. The motion carried.