

**THORNBURG BOROUGH COUNCIL
REGULAR MEETING
MINUTES OF DECEMBER 2, 2024**

Meeting Time: The meeting was called to order at 7:00pm by Council President Vinnie Coppola.

Location: Thornburg Community Center

Attendance: Council President Vinnie Coppola (2025) was present and chaired the meeting. Mayor Tom Mackin (2025) and council members Sigo Falk (2025), Tony Szmul (2025), Lauren Catanzarite (2025), and Michael Jameson (2027) were present. Solicitor Emily Mueller, and Secretary/Treasurer Kristina Szmul were also present.

Regrets: Zane Long (2027) and Mary Ditmore (2027)

The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Mr. Falk made a motion to dispense with reading the Minutes of November 4, 2024. Ms. Catanzarite second the motion, and it was unanimously approved. Ms. Catanzarite made a motion to accept the Minutes, as amended, of November 4, 2024. Second by Mr. Szmul. It was unanimously approved.

PUBLIC FORUM:

No one was in attendance.

SOLICITOR'S REPORT:

Solicitor Mueller discussed the renewal of the Comcast and Verizon franchise agreement related to the franchise fees. A discussion ensued and was determined to accept the contracted fees as written.

ENGINEER'S REPORT:

Nothing to report.

MAYOR'S REPORT:

Mayor Mackin shared the police report which included several false alarms, a wounded deer that was reported to the police, a car at the corner of Yale and Princeton that caused Valley Waste truck issues, and a domestic issues on Stanford and Cornell Roads.

The mayor provided an update on the 2024 CPD contract. The agreement renewed at \$108,500 for 2025 with the intention to further discuss extending for Y2 and Y3.

PRESIDENT'S REPORT:

Sidewalk Grant Expansion: President Coppola reported working with Brian from Gannet Fleming engineers to provide an expert opinion on the walls. The cost of the report was \$1,600. President

Coppola motioned to pay Gannet Fleming \$1,600 for the report. Mr. Falk moved to approve the motion, and Mr. Szmul seconded. It was unanimously approved. Ms. Szmul will issue the check.

HVAC Update: President Coppola reported a meeting is planned with Marty Powell for December 5th. The intention of the meeting is to discuss the next steps including advertising for bids. A motion was made by Mr. Falk to advertise for bids. It was second by President Coppola. It was unanimously approved. A discussion ensued around the timing of advertising. This will be determined after meeting with Marty. A discussion ensued regarding the LSA Grant and how it may affect the timing of the project.

TREASURER'S REPORT:

Disbursements: Ms. Szmul presented the list of disbursements for December. Mr. Falk made a motion to approve the disbursements as presented. Ms. Catanzarite second the motion. The motion passed.

Draft 2025 Budget: Ms. Szmul presented Draft C of the budget. A discussion followed. Mr. Falk made a motion to adopt the 2025 budget as presented. Mr. Szmul second the motion, which passed unanimously.

Millage Resolution: Mr. Falk made a motion to Council to maintain the 2024 real estate millage at rate of 6.6 mills. Mr. Jameson second the motion, which passed unanimously.

COMMITTEES:

Construction Projects:

- Windows: Ms. Szmul reported that the final \$20,000 reimbursement has been requested.
- HVAC: Discussed in President's report.
- Hamilton Road Sidewalk: Previously discussed.
- Sanitary sewer repair project: Ms. Szmul report that reimbursement request has begun.

Human Resources: Nothing to report.

OLD BUSINESS:

Mr. Szmul reported that resident David Dornback has a contact who spays and neuters cats. Ms. Catanzarite will reach out to David.

NEW BUSINESS:

Ms. Catanzarite reported that 25 reminders will be sent to residents who still owe their pledge to the Capital Campaign. A discussion ensued regarding how to educate new neighbors about the Capital Campaign.

ADJOURNMENT:

President Coppola made a motion that the meeting be adjourned at 7:45pm, which was seconded by Ms. Catanzarite. The motion carried.