

**THORNBURG BOROUGH COUNCIL
REGULAR MEETING
MINUTES OF FEBRUARY 6, 2023**

Meeting Time: The meeting was called to order at 7:00 PM.

Location: Thornburg Community Center, auditorium

Attendance: Council President Sigo Falk (2025) was present. Council members Lauren Catanzarite (2025), Vinnie Coppola (2025), Mary Ditmore (2023), Zane Long (2023), and Sam Runyon (2023) were present. Council member Tony Szmul (2025) participated via speakerphone. Also present were Mayor Tom Mackin (2025), Solicitor Emily Mueller, and Secretary/Treasurer Dorothy Falk.

Regrets: None

The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Ms. Ditmore made a motion to dispense with reading the Minutes of January 3, 2023. Mr. Long seconded the motion, and it was unanimously approved.

Mr. Runyon made a motion that Council accept the Minutes of January 3, 2023 as presented. Mr. Coppola seconded the motion. The motion was approved by a vote of 6-0, with Ms. Catanzarite abstaining.

PUBLIC FORUM:

None.

SOLICITOR'S REPORT:

Alarm legislation: Solicitor Mueller reviewed an alarm ordinance from Harrison Township and compared it to the one in Crafton Borough. A discussion was held regarding a fee schedule and permit requirements. Mayor Mackin will discuss enforcement with Crafton. Solicitor Mueller was asked to create a draft ordinance for discussion at the March meeting.

ENGINEER'S REPORT:

Storm sewer: Mr. Coppola reported that the gas company was not responsible for the damage to the storm sewer that was discovered under the Community Center. The sewer needs to be repaired due to its significantly deteriorated condition. A discussion followed. Mr. Coppola will ask the borough engineer to provide estimates for various repair options.

MAYOR'S REPORT:

Mayor Mackin gave the police report for January. There were three alarms calls (false), one welfare check, one complaint of fraud, one medical call (with transport), one suspicious person, and one suspicious auto/circumstance.

Mayor Mackin will ask Rob Murphy to fill a pothole near the blue bridge with coldpatch.

Traffic speed sign: A discussion was held on the placement of the sign. Mayor Mackin will look at the data that has been collected and turn the sign to face traffic approaching from the opposite direction.

TREASURER'S REPORT:

Ms. Falk presented council with a list of deposits made since the January meeting as well as a balance sheet and P&L report.

Disbursements: Ms. Falk presented the list of disbursements for February. A discussion followed. Mr. Runyon made a motion to approve the disbursements as presented. Ms. Catanzarite seconded the motion. It was unanimously approved.

Auditor proposal for FY2022 – Ms. Falk summarized the proposal from Hosack, Specht, Muetzel & Wood to do the 2022 financial report and audit. Mr. Long made a motion that Council accept the proposal from HSMW to perform the 2022 audit and complete the financial report for \$4,825. Ms. Catanzarite seconded the motion which passed unanimously.

COMMITTEES:

Human Resources: The committee asked Solicitor Mueller to review the Rosslyn Farms employee handbook and provide feedback.

OLD BUSINESS:

Community Center update: President Falk reported that the concrete work in the boiler room has been completed. Judy Albenze from Crafton Children's Corner has requested an update on the construction schedule.

NEW BUSINESS:

None.

ADJOURNMENT:

Mr. Runyon made a motion that the meeting be adjourned at 8:00 PM, which was seconded by Mr. Long. The motion carried.