

**THORNBURG BOROUGH COUNCIL  
REGULAR MEETING  
MINUTES OF JUNE 2, 2025**

**Meeting Time:** The meeting was called to order at 7:00pm by Council President Vinnie Coppola.

**Location:** Thornburg Community Center

**Attendance:** Council President Vinnie Coppola (2025) was present and chaired the meeting. Mayor Tom Mackin (2025) and council members Sigo Falk (2025), Tony Szmul (2025), Lauren Catanzarite (2025), Mary Ditmore (2027) and Zane Long (2027) were present. Solicitor Emily Mueller, and Secretary/Treasurer Kristina Szmul were also present.

**Regrets:** Mike Jameson (2027)

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**The Pledge of Allegiance was recited.**

**READING OF THE MINUTES:**

Mr. Long made a motion to dispense the reading the Minutes of May 5, 2025. Ms. Catanzarite second the motion, and it was unanimously approved. Mr. Falk made a motion to correct the grant amount in Treasurer's report to correspond with the grant application. President Coppola made a motion to accept the Minutes of May 5, 2025, as amended. Second by Mr. Long. The motion passed.

**PUBLIC FORUM:**

Brian Catanzarite was in attendance to observe. Zac Kamnikar was in attendance regarding the Hamilton Road stabilization project.

**MAYOR'S REPORT:**

The police report included 9 false alarms. One in the business district and eight residential. All were false alarms. It was reported two trees fell during the recent storm with one on Baldwin Road and the other on Cornell Road. Police were dispatched to Conservation Park for gun shots and after investigating it was thought to be fireworks.

Mayor Mackin reported on a noise problem from residents on Hamilton Road that he discussed with Jim Price. A landowner, Jack Duncan, was moving dirt with construction equipment throughout the night. Supposedly, there is an agreement with Crafton that allows Jack Duncan to perform the task at night. Jim Price will pursue looking for the agreement.

Mayor Mackin will investigate the grease trap issue with Chartier County Club.

**PRESIDENT'S REPORT:**

Road Paving: President Coppola requested a motion to authorize NIRA to advertise for the paving of Smith Lane and Yale Road. Ms. Catanzarite made a motion to authorize NIRA to advertise paving Smith Lane and Yale Road. Mr. Falk seconded the motion. It was approved unanimously.

Sewer Televising: Will begin week of June 9<sup>th</sup>.

Sidewalk Stabilization: The Borough received three bids from geotechnical engineers to begin the process to stabilize the hillside/sidewalk on Hamilton Road. The bids entailed core borings and the preparation of a formal report and recommendation. The borough accepted the bid from Earth, Inc., which provided the lowest bid. The borough engineer is familiar with this company and endorses its work for this type of project.

Auditorium Exterior Concrete Steps: President Coppola spoke with Public Works about the condition of the steps and the ability to repair them. Replacing the steps will be researched.

Scalo Roofing Company: NIRA approved 16 additional parking spaces at their facility.

Fee Schedule: NIRA requested a current fee schedule for a recent project. It was determined the fees schedule is outdated. A discussion regarding the Borough's fee schedule ensued. Ms. Mueller will draft a sample resolution regarding the fee schedule for Mayor Mackin to review.

HVAC: The HVAC project is making progress. Outstanding is the electrical connection in the boiler room and the condensing lines need to be tested.

#### **SOLICITOR'S REPORT:**

Solicitor Mueller had nothing to report. Mayor Mackin asked Ms. Mueller about parking restrictions for large items such as boats or trailers. Ms. Mueller reported Thornburg has an ordinance that restricts boats and trailers from street parking greater than 48 hours and a zoning ordinance that prevents boats and trailers from being parked in the front yard. She mentioned that if a neighbor wants the situation investigated Harshman should be contacted. Mayor Mackin will contact the resident who is violating the street parking ordinance.

#### **TREASURER'S REPORT:**

Disbursements: Ms. Szmul presented the list of disbursements for May. Ms. Catanzarite made a motion to approve the disbursements as presented. Mr. Falk second the motion. It was unanimously approved.

#### **COUNCIL COMMITTEES:**

- Construction Committee – Zac reminded Council that project bidding for the sidewalk should begin soon. President Coppola recommended it be in 2025.
- Grant Committee – Ms. Szmul confirmed the Grant for the Jane and Jack Wright Trail was submitted by 5/31/2025.
- Public Relations – nothing to report.
- Human Resources– nothing to report.

#### **OLD BUSINESS:**

Council Meeting Location: The location of council meetings was discussed at length. Ms. Ditmore feels the auditorium is more open and welcoming to constituents. President Coppola explained why the library is better for many reasons. Ms. Ditmore did not want to pursue the issue with a motion. The issue has been resolved.

**NEW BUSINESS:** Nothing to report.

#### **ADJOURNMENT:**

Mr. Falk made a motion that the meeting be adjourned at 7:48pm, which was seconded by President Coppola. The motion carried.