

**THORNBURG BOROUGH COUNCIL
REGULAR MEETING
MINUTES OF MARCH 4, 2024**

- Meeting Time:** The meeting was called to order at 7:00 PM by Council President Vinnie Coppola.
- Location:** Thornburg Community Center, auditorium
- Attendance:** Council President Vinnie Coppola (2025) was present and chaired the meeting. Council members Lauren Catanzarite (2025), Sigo Falk (2025), and Tony Szmul (2025) were present. Mayor Tom Mackin (2025) was present. Solicitor Emily Mueller and Secretary/Treasurer Dorothy Falk were also present.
- Regrets:** Council members Mary Ditmore (2027), Michael Jameson (2027), and Zane Long (2027)
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The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Mr. Falk made a motion to dispense with reading the Minutes of February 5, 2024. Ms. Catanzarite seconded the motion, and it was unanimously approved.

Mr. Falk made a motion to accept the Minutes of February 5, 2024 as amended. Ms. Catanzarite seconded the motion, and it was unanimously approved.

PUBLIC FORUM:

Residents Colleen Jameson, Kris Szmul, and Janice Coppola were present to observe.

SOLICITOR'S REPORT:

Solicitor Emily Mueller reported that she worked with Zoning Officer Jarrod D'Amico to create a new Zoning Certificate of Use and Occupancy application, which is required by ordinance for the sale of properties in the industrial district.

ENGINEER'S REPORT:

None.

MAYOR'S REPORT:

Mayor Mackin provided the police report for February. There were 4 security alarms (all false in the industrial district) and one residential fire alarm. Mayor Mackin provided Burns & Scalo with a copy of the false alarm ordinance.

Mayor Mackin reported that he followed up with Duquesne Light about the streetlights that are out. The issue on Kenyon has been resolved. The issue on Cornell is still under investigation.

Mayor Mackin will meet with Borough Engineer Clint Reilly this week to discuss paving.

PRESIDENT'S REPORT:

Proposals for 2024 Sanitary Sewer cleaning/televising: President Coppola and Mayor Mackin met with Clint Reilly to review the sections to be cleaned and televised. Mr. Reilly requested proposals from four companies that have done work in the borough previously and received three proposals. Robinson Pipe Cleaning was the low bidder at \$8,780.25. Mr. Szmul made a motion that Council award the work to Robinson Pipe Cleaning at \$8,780.25, which was seconded by Mr. Falk. The motion was approved unanimously.

ARPA Small Water and Sewer grant: A discussion was held on the possibility of scaling back the project, as the borough was awarded \$200k of the requested \$260k (with \$46k match). The original project was to line all sections previously identified as having level 3, 4, and 5 defects. The upcoming televising will be used to refine the project. President Coppola and Ms. Falk were authorized to sign the grant agreement.

ARPA Multi-Purpose Community Facilities grant: A discussion was held regarding applying for this grant for the bathroom phase of the Community Center master plan. President Coppola, Ms. Falk, and Ms. Szmul will look into it further.

Crafton Children's Corner (CCC) lease: President Coppola is preparing a new lease agreement. After Solicitor Mueller has reviewed the draft, it will be forwarded to Council and Crafton Children's Corner. The final version will need to be authorized by Council resolution.

TREASURER'S REPORT:

Ms. Falk presented Council with a list of deposits made since the February meeting as well as a balance sheet and P&L report.

Disbursements: Ms. Falk presented the list of disbursements for March. A discussion followed. Mr. Falk made a motion the Council approve the disbursements as presented. Ms. Catanzarite seconded the motion, and it was unanimously approved.

COMMITTEES:

Construction Projects:

Window replacement: No update.

Mechanicals: A meeting is scheduled for next week to discuss the DOAS and HVAC systems.

Hamilton Road Sidewalk: No update.

Human Resources: No report.

Traffic Calming: No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Ms. Catanzarite made a motion that the meeting be adjourned at 7:25 PM, which was seconded by Mr. Szmul. The motion carried.