THORNBURG BOROUGH COUNCIL
REGULAR MEETING
MINUTES OF OCTOBER 5, 2026

Meeting Time: The meeting was called to order at 7:00 PM.

Location: Thornburg Community Center, Library

Attendance: Council President Vincent Coppola (2029), Lauren Catanzarite (2029), Sigo Falk (2029), Tony Szmul (2029), Zane Long (2027), Michael Jameson (2027), Mary Ditmore (2027), and Mayor Tom Mackin (2029) were present. Also present were Solicitor Emily Mueller and Secretary/Treasurer Colleen Kamnikar

Absent: None

The Pledge of Allegiance was recited.

READING OF THE MINUTES:

Motion to dispense a reading of the minutes of the September 8th, 2026 meeting, motion was made by Mr. Long and was seconded by President Coppola. Mr. Falk mentioned the bid price on Page 2 for the sinkhole/manhole repair should be mentioned. Motion to approve the minutes once addition was made by Mr. Falk and seconded by Mr. Jameson. The motion passed.

PUBLIC FORUM:

Several members of the community were present. USDA Representative to be rescheduled for the December Council meeting.

MAYOR'S REPORT:

Mayor Mackin shared the August and September of Police Reports which included individuals sleeping in cars, one down tree, and an Industrial Park employee with felony charges from Stowe Twp. carrying weapons taken to county jail.

Mayor Mackin also reported that he was contacted about a Boy Scout troop planting trees in the Conservation park. He will consult with Jeff Leithauser about the species of trees to be planted and adding fencing for the trees to keep away the deer population.

PRESIDENT'S REPORT/ ENGINEER'S REPORT:

<u>Hamilton Road Sidewalk Project:</u>

- Paving to be completed on Wednesday, October 7th.
- Topsoil in the park is completed
- Contractor has removed all rock, reseed and mulch

- Parking lot at the end of Hamilton is cleaned up
- Staining is done and to satisfaction
- Basketball hoop will be in the budget for 2027. Purchased in the spring and installed at that time
- Cap block should be installed on the basketball court. Organize with Rob or Clint to engineer additional cap blocks for the basketball courts
- Surface of the basketball court needs repaired/replaced in addition to the pole and backboard. Make this a budget point in 2027

Tennis Court Lighting:

NIRA Engineering suggested Council apply for the LSA grant for the Tennis Court lighting and resurfacing. The scope of work would be to upgrade lights, convert one court to a pickleball court, resurface courts and possible retaining wall repairs. Minimum work needed currently is lighting. The estimate for the lighting package would be $6500. Council would submit for the LSA grant, budget for Tennis Court lights, wait for the resurfacing until a grant was awarded. President Coppola made a motion for NIRA to prepare a grant seconded by Mr. Jameson. Motion passed.

Manhole Collapse/Sinkhole:

Work has begun and should be completed soon.

Pre-Application Meeting:

Developing meeting for the corner lot on Rutgers. This meeting is to review site plan before it goes public with members of Council and the Engineers. It is an informational meeting and not a public meeting. There will be a public meeting at a later time.

Design Alliance Architect Update:

There will be a meeting on Thursday, October 8th with Graf Architecture & Design. President Coppola will update Council at the November meeting with those designs and findings.

SOLICITOR'S REPORT:

SMS messaging has been approved and introduced to the community. Borough Solicitor drafted Alcosan delinquent letters to the repeat nonpayers who if these individuals continue to not pay their bill to the Borough would put liens on their properties until bills have been paid in full.

TREASURER'S REPORT

Disbursements:

Ms. Kamnikar presented the list of disbursements for September. Mr. Szmul made a motion to approve the disbursements as presented. President Coppola seconded the motion. The motion was approved.

Draft Budget 2027:

Council suggested making the following budgeted areas for 2027:

- Basketball hoop
- Engineering fees
- Constructions fees

- Design plans – phases
- Grant writing

COMMITTEE REPORTS:

Construction Projects:
Mr. Falk asked to examine the total Sidewalk project cost for the Borough. Borough Council Secretary will prepare a cost analysis and share the findings.

Human Resources:

- CAO Appointment Resolution

During the annual Pension Audit performed by the Auditor General it was brought to the Boroughs' attention that we do not have a designation for a CAO (Chief Administration Officer). A motion was made to approve the designation of the Borough Secretary/Treasurer as the CAO by Mr. Jameson and seconded by President Coppola. The motion was approved.

- 2027 PMRS Resolution

A motion was made to approve the PMRS Pension rate of 10% for 2027 by Mr. Falk and seconded by Mr. Szmul. The motion was approved.

Public Relations:
Nothing to report. Ms. Catanzarite would like to plan an event to showcase the sidewalk and the building updates in the future.

Grants:
Nothing to report.

OLD BUSINESS:

NEW BUSINESS:
Ms. Catanzarite asked Mayor Mackin if there was an update on cars that have been permanently parked on Princeton Road. No update currently.

ADJOURNMENT:
President Coppola moved to adjourn the meeting at 7:59 p.m., which was seconded by Mr. Jameson. The motion passed.